Held at Bristol **Regular Meeting** **June 25, 2025**

The President, Scott Chapman, called the regular meeting to order at 6:00 p.m.

The board met on June 25, 2025 for a regular meeting with the following roll call:

Jared Bilas-Present
Donald Mickel-Present
Kristina Stephens-Present
Brooke Vondrasek-Present
Scott Chapman-Present

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the minutes of the May 14, 2025 regular board meeting.
Roll Call: Vondrasek, Stephens, Bilas, Mickel, Chapman, -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Financial Reports as presented by the Treasurer.
Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman -Ayes-Motion carried

MOU (Exhibit 2025-10)
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Memorandum of Understanding between the Bristol Local School District Board of Education and the Bristol Association of School Employees (Exhibit 2025-10).
Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Career-Technical Education (Resolution 2025-13)
Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the resolution to specify intent not to provide career-technical education to students enrolled in grades seven and eight for the 2025-2026 school year (Resolution 2025-13).
Roll Call: Vondrasek, Mickel, Bilas, Stephens, Chapman-Ayes—Motion Carried.

Cooperative Transportation Agreement (Resolution 2025-14)
Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the resolution authorizing the Board of Education to enter into a cooperative transportation agreement with the Trumbull County Educational Service Center and Community Bus Services, Inc. (Resolution 2025-14).
Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion Carried.

MOU-Cadence Care
Motion Mrs. Vondrasek, seconded by Mr. Bilas, to approve a Memorandum of Understanding between Bristol Local School District Board of Education and The Cadence Care Network. The Cadence Care Network will provide a school social worker, resiliency based programming, and behavioral supports for the students within the school district for the 2025-2026 school year at an annual cost of $24,000. In addition, the District will pay an hourly rate for services not covered by Medicaid, not to exceed $15,000 in total for the 2025-2026 school year.
Roll Call: Vondrasek, Bilas, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Trumbull County Board of DD-Fairhaven School Agreement
Motion by Mrs. Stephens, seconded by Mr. Mickel, to enter into a purchased services agreement with The Trumbull County Board of DD – Fairhaven School for one to one support services.
Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman-Ayes—Motion Carried

Held at Bristol **Regular Meeting** **June 25, 2025**

Ohio Coalition for Equity and Adequacy
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the FY2026 annual membership and litigation dues fee of $836 with The Ohio Coalition for Equity and Adequacy of School Funding.
Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

School Resource Officer-Trumbull County Sheriff's Office (Exhibit 2025-11)
Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve a School Resource Officer Agreement between the Trumbull County Sheriff's Office and Bristol Local School District for the academic fiscal year from July 1, 2025 through June 30, 2026 (Exhibit 2025-11).
Roll Call: Vondrasek, Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Handbooks
Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the following handbooks for the 2025-2026 school year:
1. Elementary School
2. Transportation

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Personnel
Motion by Mr. Mickel, seconded by Mr. Bilas, to approve the resignation of **Caitlin Shannon** as Intervention Specialist teacher at the conclusion of the 2024-2025 school year.
Roll Call: Mickel, Bilas, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the resignation of **Allison Hinderliter** as Intervention Specialist teacher at the conclusion of the 2024-2025 school year.
Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to hire **Byancah Oliver** as 3rd Grade Elementary Teacher at BA Step 0 ($38,583) for the 2025-2026 school year, provided she meets all state and local requirements.
Roll Call: Bilas, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to hire **Ryan Hancock** as Intervention Specialist Teacher at BA STEP 10 ($57,875) for the 2025-2026 school year, provided he meets all state and local requirements.
Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mr. Mickel, to accept the following supplemental resignations for the 2025-2026 school year:

1. **Craig Giesy**	-	Assistant Boys Basketball
2. **Katherine Roman**	-	JV Girls Volleyball
3. **Brandon Williams**	-	Assistant Cross Country

Roll Call: Bilas, Mickel, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to approve the following supplemental positions for the 2025-2026 school year, provided they meet all state and local requirements:

1. **Rachel Kleismit**	-	Volunteer Assistant Volleyball	-	-$0-
2. **Melissa Steward**	-	Volunteer Vocal Music Director K-6	-	-$0-
3. **Brandon Williams**	-	Jr. High Cross Country	-	$2,701

Roll Call: Vondrasek, Bilas, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **June 25, 2025**

Personnel Cont'd

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to amend the employment contract for Mrs. **Jennifer Armour**, Special Education Supervisor, effective August 1, 2025.
Roll Call: Vondrasek, Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following substitute pay-rate increases effective July 1, 2025:

1. Substitute Custodian - $14.00 per hour
2. Substitute Cafeteria Worker - $12.00 per hour
3. Substitute Education Assistant - $12.00 per hour
4. Substitute Secretary - $12.00 per hour

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve a stipend payment of $325.00 for **Tim Nowery** for mentoring a Kent State University student. Payment will be made during FY 2026 when amount is received from KSU.
Roll Call: Bilas, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to approve the following event workers for the OHSAA Softball Sectional Tournament game on May 14, 2025:

1. **Adam Crow** - Tournament Manager - $85
2. **Debbie Rowles** - Ticket Taker - $55
3. **Jeff Thompson** - Field Maintenance - $55

Roll Call: Bilas, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Activity Budgets

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following Purpose and Budget Statements for the 2025-2026 school year:

1. Art Club
2. Beta Club
3. Class of 2026 (Senior Class)
4. Class of 2027 (Junior Class)
5. Class of 2028 (Sophomore Class)
6. Class of 2029 (Freshman Class)
7. Drama Club
8. Drone Club
9. Elementary Principal
10. High School Principal
11. High School Student Council
12. NHS
13. Science Club
14. Spanish Club
15. Technology
16. Washington DC
17. Yearbook

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Insurance

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve the insurance coverage for the District through School of Ohio Risk Sharing Authority (SORSA) for Auto, Crime, Liability, and Property effective July 1, 2025 through June 30, 2026 at an annual premium amount of $46,511.
Roll Call: Bilas, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Fund-to-Fund Transfer

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve a transfer of $1,000 from fund 200-9028 to fund 200-9025 during October 2024.
Roll Call: Bilas, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **June 25, 2025**

Revenue and Appropriations (Exhibit 2025-12)
Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the FY 2025 Final Amended Appropriations (Exhibit 2025-12).
Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman-Ayes—Motion Carried.

Permanent Appropriations (Exhibit 2025-13)
Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the FY 2026 Permanent Appropriations (Exhibit 2025-13).
Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman-Ayes—Motion Carried.

Donations
Motion by Mr. Bilas, seconded by Mr. Mickel, to approve the following donations:

1. Donation of $1,000 from American Red Cross for the purpose of a Scholarship Award
2. Donation of $500 from West Farmington Community Days Inc. for the purpose of a Scholarship Award
3. In-Kind donation of 5 office desks and 2 office chairs from Josh Timko.
4. Donation of $7,000 from Cortland Lodge No 1012 Loyal Ord of Moose (unrestricted donation)
5. Donation of $200 from United Way of Trumbull County for the purpose of the student pantry maintained by the Student Council Fund 200-9610

Roll Call: Bilas, Mickel, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

Fund 070-9000 (Gardiner)
Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the quote from Gardiner for an HVAC Upgrade project in the High School at a total cost of $245,245. The project costs will be paid from fund 070-9000 Capital Projects and the project start date will be July 1, 2025.
Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Denman Construction
Motion by Mr. Mickel, seconded by Mr. Bilas, to approve quotes from Denman Construction totaling $38,070 for multiple projects.
Roll Call: Mickel, Bilas, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

Bristol Public Library (Exhibit 2025-14)
Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the Bristol Public Library Alternative Tax Budget (Exhibit 2025-14).
Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman-Ayes—Motion Carried.

IGS (Resolution 2025-15)
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve Resolution 2025-15.
Resolution approving and authorizing the termination of Master Electric Energy Sales Agreement with ENGIE Resources LLS, and approving and authorizing the payment of an early termination fee, and approving, ratifying, and confirming the electricity purchasing contract with Interstate Gas Supply, LLC (IGS) (Resolution 2025-15).
Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **June 25, 2025**

Miller Young Paving Inc.-Asphalt Resurfacing

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve a quote with Miller Yount Paving Inc. for an Asphalt Resurface project at a cost of $55,350. Per Board Policy #6320, the Treasurer attempted to seek multiple quotes for this project and was only able to obtain this single quote for the project. In consultation with the Treasurer and Superintendent, the Board of Education has determined that this quote is a reasonable and appropriate cost for the project.
Roll Call: Bilas, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Executive Session

Motion by Mrs. Stephens, seconded by Mr. Bilas, to move to executive session for the purpose of employment and compensation of personnel at 7:13 p.m. with Megan Titus and Christopher Dray.
Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

The board came out of executive session at 8:13 p.m.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to adjourn this regular meeting at 8:13 p.m.
Roll Call: Bilas, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion carried

SIGNED:_____
President

_____
Date Approved

ATTESTED:_____
Treasurer