

Held at Bristol

Special Meeting

June 14, 2023

The President, Scott Chapman, called the special meeting to order at 2:00 p.m.

The board met on June 14, 2023 for a special meeting with the following roll call:

Misty Berry-Present
 Donald Mickel-Present
 Kristina Stephens-Present
 Brooke Vondrasek-Present
 Scott Chapman-Present

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the minutes of the May 10, 2023 regular board meeting.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes-Motion carried

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman -Ayes-Motion carried

Superintendent's Report

The Bristol Local School District Continuity of Service Plan was reviewed, as one of the documents was updated after the last board meeting.

Amended Resolution (Resolution 2023-3a)

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, amend agenda item FF: Resolution 2023-3, approved April 12, 2023 to Resolution 2023-3a.

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman, -Ayes-Motion carried.

Amended Motion

Motion by Mrs. Berry, seconded by Mr. Mickel, to retroactively amend the April 12, 2023 agenda addendum item "I" from "Motion to approve a new 60 month service agreement with Visual Edge IT/Graphic Enterprises Office Solutions, Inc. and lease agreement with US Bank." to "Motion to approve a new 60 month service agreement with Visual Edge IT/Graphic Enterprises Office Solutions, Inc. and lease agreement with DE LAGE LANDEN PUBLIC FINANCE LLC." back to May 23, 2023.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman, -Ayes-Motion carried

Edge Document Solutions LLC

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve a contract with Edge Document Solutions LLC for the 2023-2024 school year for \$775.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman—Ayes-Motion carried.

Insurance

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve insurance coverage through School of Ohio Risk Sharing Authority (SORSA) for Auto, Crime, Liability, and Property, effective July 1, 2023 through June 30, 2024.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes-Motion carried

Resolution 2023-06

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve Resolution 2023-06.

Resolution to Specify the Bristol School District's Intent Not to Provide Career-Technical Education to Students Enrolled in Grades Seven and Eight for the 2023-2024 School Year.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes-Motion carried

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Cooperative Transportation Agreement (Resolution 2023-07)

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve Resolution 2023-07.

Resolution authorizing the Board of Education to enter into a cooperative transportation agreement with the Trumbull County Educational Service Center and Community Bus Services, Inc.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman -Ayes-Motion carried

MOU-Cadence Care

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve a Memorandum of Understanding between the Bristol Local School District Board of Education and the Cadence Care Network. The Cadence Care Network will provide school social work, resiliency based programming, and behavioral supports for students within the school district during the 2023-2024 school year for \$24,000.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes-Motion carried

MOU-Trumbull County Sheriff’s Office

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the Memorandum of Understanding between the Trumbull County Sheriff’s Office and Bristol Local School District for the academic fiscal year from July 1, 2023 through June 30, 2024.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman, -Ayes-Motion carried

School Resource Officer-Trumbull County Sheriff’s Office (Exhibit 2023-13)

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve a School Resource Officer Agreement between the Trumbull County Sheriff’s Office and Bristol Local School District for the academic fiscal year from July 1, 2023 through June 30, 2024 (Exhibit 2023-13)

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman—Ayes-Motion carried.

Activity Budgets

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the following Purpose Statement and Budgets for the 2023-2024 school year:

- | | |
|------------------------------------|--------------------------|
| 1. Art Club | 9. High School Principal |
| 2. Beta Club | 10. NHS |
| 3. Class of 2024 (Senior Class) | 11. Spanish Club |
| 4. Class of 2025 (Junior Class) | 12. HS Student Council |
| 5. Class of 2026 (Sophomore Class) | 13. Technology |
| 6. Class of 2027 (Freshman Class) | 14. Washington DC |
| 7. Drama Club | 15. Yearbook |
| 8. Elementary Principal | |

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman, -Ayes-Motion carried.

Personnel

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to accept the retirement resignation of **Kimberly Coulter**, effective July 1, 2023, at the end of the day.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman—Ayes-Motion carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to accept the resignation of **Susan Homan** as a teacher at the end of the 2022-2023 school year.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman—Ayes-Motion carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to accept the resignation of **Mike Armour** as Jr. High Track coach for the 2023-2024 school year.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman—Ayes-Motion carried.

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Personnel Cont'd

Motion by Mr. Mickel, seconded by Mrs. Berry, to hire **Abigail Brazofsky** as Band/Choir teacher at BA STEP 0 for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to hire **Anthony Innocenzi** as 6th grade Elementary teacher at BA STEP 0 for the 2023-2024 school year, provided he meets all state and local requirements.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman -Ayes-Motion carried

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to hire **Katherine Synnestvedt** as High School PE/Health teacher at BA STEP 0 for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman -Ayes-Motion carried

Motion by Mrs. Berry, seconded by Mrs. Stephens, to hire **Madelyn Wansack** as High School English teacher at BA STEP 0 for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve **Matthew Owens** for a one year contract for the 2023-2024 school year, provided he meets all state and local requirements.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman -Ayes-Motion carried

Motion by Mr. Mickel, seconded by Mrs. Berry, to hire **Cheryl Miller** as a Cafeteria Worker for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the following athletic supplemental positions for the 2023-2024 school year, provided they meet all state and local requirements:

1. **Kylie King** - Jr. High Cheerleading
2. **Travis Perris** - Volunteer Assistant Girls' Soccer
3. **Cory Schrecengost** - Boys' Soccer
4. **Caitlin Shannon** - Junior High Volleyball
5. **James Vecchio Jr.** - Girls' Golf

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman—Ayes-Motion carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve **Abigail Brazofsky** for the curricular supplemental positions of Band Director, Pep Band Director, and Vocal Music Director (Grades 7-12) for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman, -Ayes-Motion carried

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to hire the following student workers effective June 5, 2023 @ \$10.10 per hour on an as needed basis:

1. **Colt Berry**
2. **Skylar Gibson**
3. **Raegan Macklin**
4. **Sadie Mansfield**
5. **Samantha Mansfield**
6. **Wade Smith**

Roll Call: Mickel, Vondrasek-Ayes, Berry-Abstain, Stephens, Chapman—Ayes-Motion carried.

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Personnel Cont'd

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve **Adam Crow** as Tournament Manager to be paid \$85 for the Boys' OHSAA Baseball Tournament game on May 18, 2023, being paid with OHSAA tournament funds.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman—Ayes-Motion carried.

Inventory (Exhibit 2023-14)

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve the removal of the attached list of discs, calculators, and classroom novels at no salvage value (Exhibit 2023-14).

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman—Ayes-Motion carried

Meeting Dates

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to set a special meeting on Thursday, June 29, 2023 at 5:00 p.m. for the purpose of approving amended appropriations for FY23, and setting FY24 temporary appropriations, and fund-to-fund transfers and any other matters as deemed necessary by the board.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman, -Ayes-Motion carried

Board Policies

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the following revisions and deletions to the Bristol Board of Education Polices:

- 1. 0131.1 - Technical Corrections (Revised)
- 2. 2114 - Meeting State Performance Indicators (Revised)
- 3. 2271 - College Credit Plus Program (Revised)
- 4. 2412 - Homebound Instruction Program (Revised)
- 5. 3120.09 - Volunteers (Delete)
- 6. 4120.09 - Volunteers (Delete)
- 7. 5310 - Health Services (Revised)
- 8. 5460 - Graduation Requirements (Revised)
- 9. 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Revised)
- 10. 6325 - Procurement – Federal Grants/Funds (Revised)
- 11. 8120 - Volunteers (Revised)
- 12. 8390 - Animals on District Property (Revised)
- 13. 8400 - School Safety (Revised)
- 14. 8420 - Emergency Situations at Schools (Revised)
- 15. 8462 - Student Abuse and Neglect (Revised)

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman, -Ayes-Motion carried.

Bristol Public Library

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve Gabriel Illes, due to a vacancy, as Library Board Trustee with his term beginning June 14, 2023 and ending on December 31, 2028.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman -Ayes-Motion carried

Donations

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to accept a donation of \$164.00 to the Tech Club received from Christy Finnerty October 2022 and originally receipted into the General Fund.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman, -Ayes-Motion carried

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Donations Cont'd

Motion by Mr. Mickel, seconded by Mrs. Berry, to accept a donation of \$101.08 to the Tech Club received from Megan Szalay October 2022 and originally receipted into the General Fund.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman, -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to accept a donation from Rhonda Hughes to the High School Principal Fund in the amount of \$570.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman -Ayes-Motion carried

Motion by Mr. Mickel, seconded by Mrs. Berry, to accept a donation from Lance and Traci Hostetler in the amount of \$1,000 for the Carole Hernan Memorial Scholarship.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman—Ayes-Motion carried

Executive Session

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 2:34 p.m. with Carla Click and Christopher Dray.

The board came out of executive session at 2:50 p.m.

Personnel (Resolution 2023-08)

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve Resolution 2023-08.

A Resolution authorizing the Board to enter into an amendment to the agreement of employment with its Superintendent, Christopher Dray.

Roll Call: Chapman, Stephens, Berry, Mickel, Vondrasek—Ayes-Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve an Amendment to the employment agreement with Superintendent, Christopher Dray.

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman, -Ayes-Motion carried

Personnel (Resolution 2023-09)

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve Resolution 2023-09.

A Resolution authorizing the Board to enter into a second amendment to the agreement of employment with its Treasurer, Carla Click.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman -Ayes-Motion carried

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve a second Amendment to the employment agreement with Treasurer, Carla Click.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman -Ayes-Motion carried

Personnel (Resolution 2023-10)

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve Resolution 2023-10.

A Resolution authorizing the Board to enter into an amendment to the agreement of employment with its Elementary Principal, Jeffrey Nathan Kish.

Roll Call: Chapman, Stephens, Berry, Mickel, Vondrasek—Ayes-Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve an Amendment to the employment agreement with Principal, Jeffrey Nathan Kish.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman -Ayes-Motion carried

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Personnel (Resolution 2023-11)

Motion by Mrs. Stephens, seconded by Mr. Chapman, to approve Resolution 2023-11.

A Resolution authorizing the Board to enter into an amendment to the agreement of employment with its High School Principal, Daniel Collins.

Roll Call: Stephens, Chapman, Berry, Mickel, Vondrasek—Ayes-Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve an Amendment to the employment agreement with High School Principal, Daniel Collins.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mr. Chapman, to hire Daniel Collins for 3 years as High School Principal for 220 days starting August 1, 2024 at a salary of \$87,000 per year with STRS pickup on pickup and other benefits as agreed upon.

Roll Call: Stephens, Chapman, Berry, Mickel, Vondrasek—Ayes-Motion carried

Meeting Dates

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve moving the regularly scheduled July 12, 2023 board meeting at 6:00 p.m. to July 19, 2023 at 6:00 p.m.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mr. Mickel, to adjourn this special meeting at 3:14 p.m.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes—Motion carried

SIGNED: _____
President

Date Approved

ATTESTED: _____
Treasurer