

**Held at Bristol**

**Regular Meeting**

**June 12, 2024**

The President, Scott Chapman, called the regular meeting to order at 6:00 p.m.

The board met on June 12, 2024 for a regular meeting with the following roll call:

Jared Bilas-Present  
 Donald Mickel-Present  
 Kristina Stephens-Present  
 Brooke Vondrasek-Present  
 Scott Chapman-Present

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the minutes of the May 8, 2024 regular board meeting.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman, -Ayes-Motion carried

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman -Ayes-Motion carried

**Tax Levy Renewal (Resolution 2024-4)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve Resolution No. 2024-4.

A resolution determining to proceed with the submission to the electors of the school district of the question of the renewal of an existing tax levy pursuant to sections 5705.194 to 5705.197 of the revised code.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman, -Ayes-Motion carried.

**Edge Document Solutions LLC**

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve a contract with Edge Document Solutions LLC for the 2024-2025 school year for \$775.

Roll Call: Vondrasek, Stephens, Bilas, Mickel, Chapman—Ayes-Motion carried.

**Insurance**

Motion by Mr. Mickel, seconded by Mr. Bilas, to approve insurance coverage through School of Ohio Risk Sharing Authority (SORSA) for Auto, Crime, Liability, and Property, effective July 1, 2024 through June 30, 2025.

Roll Call: Mickel, Bilas, Stephens, Vondrasek, Chapman, -Ayes-Motion carried

**Resolution 2024-05**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve Resolution 2024-05.

Resolution to Specify the Bristol School District's Intent Not to Provide Career-Technical Education to Students Enrolled in Grades Seven and Eight for the 2024-2025 School Year.

Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman, -Ayes-Motion carried

**Cooperative Transportation Agreement (Resolution 2024-6)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve Resolution 2024-06.

Resolution authorizing the Board of Education to enter into a cooperative transportation agreement with the Trumbull County Educational Service Center and Community Bus Services, Inc.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman -Ayes-Motion carried

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**MOU-Cadence Care**

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve a Memorandum of Understanding between the Bristol Local School District Board of Education and the Cadence Care Network. The Cadence Care Network will provide school social work, resiliency based programming, and behavioral supports for students within the school district during the 2024-2025 school year for \$24,000.

Roll Call: Bilas, Stephens, Mickel-Ayes, Vondrasek-Abstain, Chapman-Aye—Motion carried.

**Julian & Grube-GAAP**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve a contract with Julian & Grube Inc. to prepare the district GAAP financial statement for a three-year period, FY24-26, at a cost of \$5,100 per year.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman, -Ayes-Motion carried

**Energy Curtailment Specialist, Inc. PowerPay Programs (Exhibit 2024-7)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to enter into an agreement with Energy Curtailment Specialist, Inc. PowerPay Programs to be our exclusive demand response provider for all applicable programs (Exhibit 2024-7).

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman—Ayes-Motion carried.

**YSU-Amended (Exhibit 2024-8)**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve an amendment to the College Credit Plus Dual Enrollment Program Memorandum of Understanding between Youngstown State University and Bristol Local Schools for the 2024-2025 school year (Exhibit 2024-8).

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman, -Ayes-Motion carried.

**Ohio Coalition for Equity and Adequacy**

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the FY25 annual membership and voucher project litigation dues with The Ohio Coalition for Equity and Adequacy.

Roll Call: Vondrasek, Mickel, Bilas, Stephens, Chapman, -Ayes—Motion carried.

**Board Policy**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to revise Policy #5113 (Inter-District Open Enrollment) of the Bristol Board of Education Policies.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman, -Ayes-Motion carried.

**Personnel**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to hire **Suellen Cornell** as a part-time Educational Assistant at STEP 0 for the 2024-2025 school year, provided she meets all state and local requirements.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman, -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mr. Bilas, to accept the resignation of **Cheryl Miller** as cafeteria worker, effective May 24, 2024, at the end of the day.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman—Ayes-Motion carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the following athletic supplemental positions for the 2024-2025 school year, provided they meet all state and local requirements:

1. **Alyssa Seydler** - Junior High Volleyball
2. **Heather Stinson** - Girls' Soccer Volunteer

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman—Ayes-Motion carried.

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**Personnel Cont'd**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to accept the resignation of **Shannon Garvey** as Assistant Girls' Basketball coach at the conclusion of the 2023-2024 school year.  
 Roll Call: Stephens, Mickel, Bilas, Vondrasek, Chapman, -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following event workers for the Girls' OHSAA Softball Tournament game on May 6, 2024, being paid with OHSAA tournament funds:

- 1. **Adam Crow** - Tournament Manager \$85
- 2. **James Shaffer** - Ticket Taker (1.5 hours)
- 3. **Scott Donaldson** - Maintenance \$55

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman—Ayes-Motion carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the following event workers for the Boys' OHSAA Softball Tournament game on May 16, 2024, being paid with OHSAA tournament funds:

- 1. **Adam Crow** - Tournament Manager \$85
- 2. **James Shaffer** - Ticket Taker (1.5 hours)
- 3. **Scott Donaldson** - Maintenance \$55

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman—Ayes-Motion carried.

**Meeting Dates**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to set a special meeting on Friday, June 28, 2024 at 4:30 p.m. for the purpose of approving amended appropriations for FY24 and setting FY25 temporary appropriations, and fund-to-fund transfers and any other matters as deemed necessary by the board.

Roll Call: Mickel, Stephens, Bilas, Vondrasek, Chapman—Ayes-Motion carried.

**Donations**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to accept 6 brand new sets of Wilson Ladies Golf Clubs by the 2024 Northern Ohio PGA Section Foundation Clubs Fore Kids program.

Roll Call: Stephens, Bilas, Mickel, Vondrasek, Chapman—Ayes-Motion carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to accept the following donations:

- 1. American Red Cross in the amount of \$250 to the Scholarship Fund.
- 2. Cortland Lodge No. 1012 Loyal Order of the Moose in the amount of \$5,000. The donation will be split with \$2,500 to the High School Principal Fund and \$2,500 to the Elementary Principal Fund.
- 3. Craft Show in the amount of \$249 to the High School Principal Fund.

Roll Call: Stephens, Vondrasek, Bilas, Mickel, Chapman—Ayes-Motion carried.

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**Executive Session**

Motion by Mr. Bilas, seconded by Mrs. Stephens, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:53 p.m. with Carla Click and Christopher Dray.

The board came out of executive session at 8:13 p.m.

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to adjourn this regular meeting at 8:14 p.m.

Roll Call: Mickel, Vondrasek, Bilas, Stephens, Chapman-Ayes—Motion carried

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer