

**Held at Bristol**

**Regular Meeting**

**May 8, 2024**

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on May 8, 2024 for a regular meeting with the following roll call:

Jared Bilas-Present  
 Donald Mickel-Present  
 Kristina Stephens-Present  
 Brooke Vondrasek-Absent  
 Scott Chapman-Present

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the minutes of the April 10, 2024 regular board meeting.

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes-Motion carried

**Five Year Forecast (Exhibit 2024-4)**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Five-Year Forecast as presented by the Treasurer (Exhibit 2024-4).

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

**Tax Levy Renewal (Resolution 2024-3)**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve Resolution 2024-3.

A resolution determining to submit to the electors of the school district the question of the renewal of an existing tax levy pursuant to sections 5705.194 to 5705.197 of the revised code.

Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

**MOU (Exhibit 2024-5)**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the Memorandum of Understanding between the Bristol Local School District Board of Education and the Bristol Association of School Employees (Exhibit 2024-5)

Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

**Personnel**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to hire **Caitlin Shannon** as Intervention Specialist teacher at BA STEP 1 for the 2024-2025 school year, provided she meets all state and local requirements.

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to hire **Darla Bell** as Bus Driver at STEP 0 for the 2024-2025 school year, provided she meets all state and local requirements.

Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to hire **Alexandria Caldwell** as a substitute teacher, effective April 23, 2024, for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes-Motion Carried.

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**Personnel Cont'd**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve **Brandon Williams** as volunteer assistant for Jr. High Track for the 2023-2024 school year, provided he meets all state and local requirements.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mr. Bilas, to approve the following supplemental positions for the 2024-2025 school year, provided they meet all state and local requirements:

- 1. **Michael Austin** - Girls' Varsity Track
- 2. **Anthony Innocenzi** - Jr. High Track
- 3. **Roger Modispaugh** - Assistant Boys' Basketball
- 4. **Katherine Roman** - Softball
- 5. **Cory Schrecengost** - Boys' Varsity Track
- 6. **Matt Stephens** - JV Boys' Basketball
- 7. **Heather Stinson** - Jr. High Track
- 8. **Jeff Thompson** - Baseball
- Varsity Boys' Basketball
- 9. **Leon Thorp** - Assistant Boys' Basketball

Roll Call: Mickel, Bilas-Ayes, Stephens-Abstain, Chapman-Aye—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve **Madelyn Wansack** for the curricular supplemental positions of English Festival J.H. and Jr. High Prep Bowl for the 2024-2025 school year, provided she meets all state and local requirements.

Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mr. Bilas, to accept the following supplemental resignations at the conclusion of the 2023-2024 school year:

- 1. **Steve Burbach** - Assistant Boys' Basketball
- 2. **Matt Stephens** - Assistant Boys' Basketball
- 3. **Jeff Thompson** - JV Boys' Basketball

Roll Call: Mickel, Bilas-Ayes, Stephens-Abstain, Chapman-Aye—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to hire the following student workers, effective June 3, 2024 @ \$10.45 per hour on an as needed basis:

- 1. **Wyatt Clisby**
- 2. **Sadie Mansfield**
- 3. **Samantha Mansfield**
- 4. **Wade Smith**

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

**Band & Choir Trip**

Motion by Mr. Bilas, seconded by Mr. Mickel, to approve the Bristol Band and Choir members to take a trip to Cedar Point on May 28, 2024, sponsored by BAM.

Roll Call: Bilas, Mickel, Stephens, Chapman-Ayes—Motion Carried.

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**Board Policy**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following revisions to the Bristol Board of Education Policies:

- 1. 2623 - Student Assessment and Academic Intervention Services (Revised)
- 2. 2623.02 - Third Grade Reading Guarantee (Revised)
- 3. 3120.04 - Employment of Substitutes (Revised)
- 4. 3140 - Termination and Resignation (Revised)
- 5. 4124 - Employment Contract (Revised)
- 6. 4140 - Termination and Resignation (Revised)
- 7. 5310 - Health Services (Revised)
- 8. 8600 - Transportation (Revised)
- 9. 8600.04 - Bus Driver Certification (Revised)
- 10. 8640 - Transportation for Non-Routine Trips (Revised)
- 11. 8660 - Incidental Transportation of Students by Private Vehicles (Revised)

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

**Activity Budgets**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the following revised Purpose Statements and Budgets for the 2023-2024 school year:

- 1. Art Club
- 2. Class of 2024 (Senior Class)

Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

**Inventory (Exhibit 2024-6)**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the removal of the attached list of obsolete books at no salvage value (Exhibit 2024-6).

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

**Donations**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to accept the Drum Fit donation of 20 balls, 40 drum sticks, 20 stands for balls, and an air pump donated by Michael Laughlin.

Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the donation to the Jay Allen Jr. Scholarship fund of \$2,000.00. The fund was created by Mr. & Mrs. Allen in honor of their late son, Jay Allen Jr.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

# RECORD OF PROCEEDINGS

Bristol Local Board of Education

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Minutes of

Meeting

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**Executive Session**

Motion by Mr. Bilas, seconded by Mrs. Stephens, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:22 p.m. with Christopher Dray and Carla Click.

Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion carried.

The board came out of executive session at 7:24 p.m.

Motion by Mr. Bilas, seconded by Mr. Mickel, to adjourn this regular meeting at 7:25 p.m.

Roll Call: Bilas, Mickel, Stephens, Chapman, -Ayes-Motion carried

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer