

**Held at Bristol****Regular Meeting****May 13, 2020**

The President, Donald Mickel, called the meeting to order at 6:00 p.m.

The board met on May 13, 2020 for a regular meeting with the following roll call:

Misty Berry-Present  
 Scott Chapman-Present  
 Kristina Stephens-Present  
 Brooke Vondrasek-Present  
 Donald Mickel-Present

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the minutes of the March 11, 2020 regular board meeting.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes-Motion carried

**Board Meetings-Virtual**

Motion by Mrs. Berry, seconded by Mr. Chapman, to approve that during the emergency declared by Executive Order 2020-01D (issued on March 9, 2020), and not beyond December 1, 2020, the Board of Education shall call and conduct all regular, special and emergency meetings in accordance with the provisions of the Open Meetings Act and Section 12 of Amended H.B. 197, and further in compliance with any future lawful and binding act or order of a state or federal governmental entity.

Roll Call: Berry, Chapman, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

**Distance Learning (Resolution 2020-06)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve Resolution 2020-06. Authorize Distance Learning for Days/Hours School Buildings are closed to Students for the 2019-2020 school year in compliance with the orders of the Ohio Director of Health.

Roll Call: Stephens, Vondrasek, Berry, Chapman, Mickel-Ayes—Motion Carried.

**Evaluations (Resolution 2020-07)**

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve Resolution 2020-07. Board Resolution Regarding 2019-2020 Evaluations.

Roll Call: Berry, Stephens, Chapman, Vondrasek, Mickel-Ayes—Motion Carried.

**Resolution 2020-08**

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve Resolution 2020-08. Resolution to Specify the Bristol Local School District's Intent Not to Provide Career-Technical Education to Students Enrolled in Grades Seven and Eight for the 2020-2021 school year.

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel-Ayes—Motion Carried.

**Third Grade Assessment (Resolution 2020-09)**

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve Resolution 2020-09. Resolution to Administer the Third Grade assessment only in a Paper Format Beginning the 2020-2021 School Year.

Roll Call: Stephens, Berry, Chapman, Vondrasek, Mickel-Ayes—Motion Carried.

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**COVID-19 (Resolution 2020-10)**

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve Resolution 2020-10. Resolution for the Operation for Schools during the Period of Emergency Declared by Executive Order 2020-01D.

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel-Ayes—Motion Carried.

**Five-Year Forecast (Exhibit 2020-04)**

Motion by Mrs. Stephens, seconded by Mr. Chapman, to approve the Five-Year Forecast as presented by the Treasurer (Exhibit 2020-04).

Roll Call: Stephens, Chapman, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

**Senior Class**

Motion by Mrs. Berry, seconded by Mr. Chapman, to approve the Class of 2020 for graduation on May 22, 2020 provided they meet all state and local requirements.

Roll Call: Berry, Chapman, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

**Stipend**

Motion by Mrs. Berry, seconded by Mr. Chapman, to approve a stipend payment to Tim Nowery for mentoring a YSU student teacher when payment is received from YSU.

Roll Call: Berry, Chapman, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

**Personnel**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, that the employment contract of Kindergarten teacher **Erica Cameron** be suspended and the employee laid off in accord with the collective bargaining agreement, and ORC 3319.17, due to the loss of enrollment and for financial reasons, effective June 30, 2020, and the Treasurer issue the necessary notice to the employee of this action.

Roll Call: Stephens, Vondrasek, Berry, Chapman, Mickel-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, upon the recommendation of the Superintendent, move to non-renew **Kimberly Masaveg** at the expiration of her current contract and the Treasurer be instructed to serve written notice of the intention to non-renew Ms. Masaveg’s contract.

Roll Call: Vondrasek, Stephens, Berry, Chapman, Mickel-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Berry, upon the recommendation of the Superintendent, move to non-renew **Christie Kovalchick** at the expiration of her current contract and the Treasurer be instructed to serve written notice of the intention to non-renew Ms. Kovalchick’s contract.

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Berry, to employ **Alec Ring** at BA STEP 0 of the teacher salary schedule with basic benefit recognition effective April 20, 2020 in accord with ORC 3319.10 requirements, until the end of the current academic school year. The treasurer’s actions in accord with this statute are ratified.

Roll Call: Stephens, Berry, Chapman, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Berry, upon the recommendation of the Superintendent, to non-renew **Alec Ring** at the expiration of his current long-term teaching contract and the Treasurer be instructed to serve written notice of the intention to non-renew Mr. Ring’s contract.

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to accept the retirement resignation of **Carolyn Suttles** effective May 31, 2020 at the end of the day.

Roll Call: Vondrasek, Stephens, Berry, Chapman, Mickel-Ayes—Motion Carried.

**Held at Bristol**

**Regular Meeting**

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**Personnel cont'd**

Motion by Mr. Chapman, seconded by Mrs. Berry, to accept the retirement resignation of **Paul Baker** effective July 31, 2020 at the end of the day.

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the following for a one year contract for the 2020-2021 school year provided they meet all state and local requirements:

- |                            |   |                                     |
|----------------------------|---|-------------------------------------|
| 1. <b>Tara Barnard</b>     | - | Student Services/Guidance Secretary |
| 2. <b>Heather Polowsky</b> | - | Bus Driver                          |

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Chapman, to approve **Tina Meyer** for a continuing contract starting with the 2020-2021 school year provided she meets all state and local requirements.

Roll Call: Stephens, Chapman, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Berry, to approve the following one- year certified contracts for the 2020-2021 school year provided they meet all state and local requirements:

- |                             |                             |
|-----------------------------|-----------------------------|
| 1. <b>Daniel Collins</b>    | 7. <b>Denise Kolacz</b>     |
| 2. <b>Gina Farmintino</b>   | 8. <b>Leah Nicholas</b>     |
| 3. <b>Lindsey Golub</b>     | 9. <b>Timothy Nowery</b>    |
| 4. <b>Stephanie Gosnell</b> | 10. <b>Chelsey Santiago</b> |
| 5. <b>Susan Homan</b>       | 11. <b>Melissa Thomas</b>   |
| 6. <b>Kimberly Kapan</b>    |                             |

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve **Dana Slencsak** for a continuing contract starting with the 2020-2021 school year provided she meets all state and local requirements and pending the completion of seven years teaching under the license.

Roll Call: Berry, Stephens, Chapman, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve the payment of the FY2020 Spring Supplementals at 100% of the contractual agreement, as per the advice of legal counsel.

Roll Call: Vondrasek, Chapman, Berry, Stephens, Mickel-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve the following for a one year contract for the 2020-2021 school year provided they meet all state and local requirements:

- |                             |   |                                |
|-----------------------------|---|--------------------------------|
| 1. <b>Jill Mahan-Church</b> | - | 10 <sup>th</sup> Grade Advisor |
| 2. <b>Carolyn Suttles</b>   | - | English Festival H.S.          |
|                             | - | Senior Class Advisor           |
|                             | - | Yearbook Advisor               |
| 3. <b>Timothy Nowery</b>    | - | National Honor Society         |
| 4. <b>Aaron Wiebe</b>       | - | Assistant Boys' Basketball     |

Roll Call: Stephens, Berry, Chapman, Vondrasek, Mickel-Ayes—Motion Carried.

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**Regular Meeting**

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**Personnel cont'd**

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the following athletic supplemental positions for the 2020-2021 school year provided they meet all state and local requirements:

- |     |                            |   |                             |
|-----|----------------------------|---|-----------------------------|
| 1.  | <b>Brian Armour</b>        | - | Assistant Girls' Basketball |
| 2.  | <b>Michael Austin</b>      | - | Cross Country               |
|     |                            | - | Girls' Varsity Track        |
| 3.  | <b>Brandy Burbach</b>      | - | Jr. High Cheerleading       |
| 4.  | <b>Steve Burbach</b>       | - | Assistant Boys' Basketball  |
| 5.  | <b>Daniel Collins</b>      | - | Athletic Director           |
|     |                            | - | Assistant Boys' Basketball  |
| 6.  | <b>Hailey Durst</b>        | - | Jr. High Volleyball         |
| 7.  | <b>Craig Giesy</b>         | - | Varsity Boys' Basketball    |
| 8.  | <b>Allison Hinderliter</b> | - | Varsity Cheerleading        |
| 9.  | <b>John King</b>           | - | Varsity Girls' Basketball   |
| 10. | <b>Alisha Kugler</b>       | - | Softball                    |
| 11. | <b>Nick Lenney</b>         | - | Assistant Boys' Basketball  |
| 12. | <b>Jack Mitton</b>         | - | Assistant Girls' Basketball |
| 13. | <b>Gus Mullenax</b>        | - | JV Girls' Basketball        |
| 14. | <b>Leah Nicholas</b>       | - | Jr. High Boys' Track        |
| 15. | <b>Keith Pruitt</b>        | - | Jr. High Girls' Track       |
| 16. | <b>Douglas Seeman</b>      | - | Golf                        |
| 17. | <b>Jeff Thompson</b>       | - | JV Boys' Basketball         |
|     |                            | - | Baseball                    |
| 18. | <b>Anthony Tisone</b>      | - | Assistant Athletic Director |
|     |                            | - | Jr. High Cross Country      |
|     |                            | - | Boys' Varsity Track         |
| 19. | <b>Keith Workman</b>       | - | Boys' Soccer                |

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve the following classified supplemental positions for the 2020-2021 school year provided they meet all state and local requirements:

- |    |                    |   |   |
|----|--------------------|---|---|
| 1. | Substitute Callers | - | <b>Candace Mansfield</b> (Transportation) |
|    |                    | - | <b>Melissa Moriarty</b> (Elementary)      |
|    |                    | - | <b>Deborah Rowles</b> (High School)       |
| 2. | Shift Coordinator  | - | <b>Lisa Wensel</b>                        |
| 3. | Head Cook          | - | <b>Debra Dale</b>                         |

Roll Call: Vondrasek, Chapman-Ayes, Berry-Abstain, Stephens, Mickel-Ayes—Motion Carried.

## RECORD OF PROCEEDINGS

Minutes of

Bristol Local Board of Education

Meeting

Held at Bristol

Regular Meeting

May 13, 2020

**Personnel cont'd**

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve the following curricular supplemental positions for the 2020-2021 school year provided they meet all state and local requirements:

- |                               |   |                               |
|-------------------------------|---|-------------------------------|
| <b>1. Rebecca Brugler</b>     | - | Elementary Prep Bowl          |
|                               | - | Jr. High Prep Bowl            |
| <b>2. Gina Farmintino</b>     | - | Spanish Club Advisor          |
| <b>3. Allison Hinderliter</b> | - | 9 <sup>th</sup> Grade Advisor |
| <b>4. Denise Kolacz</b>       | - | Science Fair Coordinator      |
|                               | - | Science Club Advisor          |
| <b>5. Christie Kovalchick</b> | - | Play Director                 |
| <b>6. Jill Mahan-Church</b>   | - | Junior Class Advisor          |
|                               | - | Senior Class Advisor          |
| <b>7. Timothy Nowery</b>      | - | ½ Beta Club                   |
|                               | - | Academic Challenge            |
|                               | - | English Festival J.H.         |
|                               | - | English Festival H.S.         |
| <b>8. Tami Pleso</b>          | - | Band Director                 |
|                               | - | Pep Band Director             |
|                               | - | Vocal Music Director 7-12     |
|                               | - | A.V. Director                 |
| <b>9. Leah Prishak</b>        | - | Art Club Advisor              |
|                               | - | ½ Beta Club                   |
| <b>10. Dana Slencsak</b>      | - | 24 Team Advisor               |
| <b>11. Anthony Tisone</b>     | - | AM Cafeteria Supervisor       |
| <b>12. Valerie Wires</b>      | - | Lead Mentor                   |

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve the following supplemental positions for the 2020-2021 school year provided they meet all state and local requirements:

- |                            |   |                    |
|----------------------------|---|--------------------|
| <b>1. Chelsey Santiago</b> | - | AM/PM Detention    |
| <b>2. Linda Mendik</b>     | - | AM/PM Detention    |
| <b>3. Leah Prischak</b>    | - | AM/PM Detention    |
| <b>4. Denise Kolacz</b>    | - | Saturday Detention |
| <b>5. Timothy Nowery</b>   | - | Saturday Detention |
| <b>6. Anthony Tisone</b>   | - | Saturday Detention |
| <b>7. Emily Woodford</b>   | - | Saturday Detention |

Roll Call: Berry, Stephens, Chapman, Vondrasek, Mickel-Ayes—Motion Carried.

**TCESC**

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve a contract with Trumbull County Educational Service Center for special education services for fiscal year 2021 in the amount of \$525,738.

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel-Ayes—Motion Carried.

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**Inventory (Exhibit 2020-05)**

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the removal of the attached list of obsolete books at no salvage value (Exhibit 2020-05).

Roll Call: Vondrasek, Berry, Chapman, Stephens, Mickel-Ayes—Motion Carried.

**Bus Purchase**

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the purchase of a 72 passenger bus from Myers Equipment Corp. at an approximate cost of \$87,035 including options and minus trade-in cost.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

**OHSAA**

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve membership in the Ohio High School Athletic Association for the 2020-2021 school year.

Roll Call: Berry, Vondrasek-Ayes, Chapman-Nay, Stephens, Mickel-Aye—Motion Carried.

**Pay to Participate Fee**

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve Pay to Participate for the 2020-2021 school year at \$100 per high school sport and \$75 per junior high sport not to exceed \$300 per family.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

**Pay to Participate**

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve an agency agreement with the Bristol Adult Athletic Boosters to collect Pay-to-Participate fees for the 2020-2021 school year.

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel-Ayes—Motion Carried.

**Field Trips**

Motion by Mrs. Berry, seconded by Mr. Chapman, to approve the Kindergarten field trip to Kraynak’s in Hermitage, PA that took place on March 12, 2020.

Roll Call: Berry, Chapman, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Chapman, to cancel the 6<sup>th</sup> grade Washington DC trip that was going to take place on May 13, 14, & 15, 2020. The Washington DC trip for the 2020-2021 school year will be both the 6<sup>th</sup> grade and 7<sup>th</sup> grade class.

Roll Call: Stephens, Chapman, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

**MOU (Exhibit 2020-06)**

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the Memorandum of Understanding between the Bristol Local School District Board of Education and the Bristol Association of School Employees (Exhibit 2020-06).

Roll Call: Vondrasek, Berry, Chapman, Stephens, Mickel-Ayes—Motion Carried.

**Personnel**

Motion by Mrs. Stephens, seconded by Mr. Chapman, to hire **Craig Giesy** as High School Technology Teacher at MA STEP 10 for the 2020-2021 school year provided he meets all state and local requirements.

Roll Call: Stephens, Chapman, Berry, Vondrasek, Mickel-Ayes—Motion Carried.

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**Donation**

Motion by Mr. Chapman, seconded by Mrs. Berry, to accept the donation from Tarkett Flooring to provide to Bristol Local Schools Weight Room a contribution of a multipurpose flooring (including custom logo), at an estimated value of \$11,462.

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel-Ayes—Motion Carried.

**Executive Session**

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:56 p.m. with Christopher Dray, Mario Nero, and Tim Fairfield.

Roll Call: Vondrasek, Stephens, Berry, Chapman, Mickel, -Ayes-Motion Carried.

Tim Fairfield left at 7:31 p.m.

The board came out of executive session at 8:32 p.m.

Motion by Mr. Chapman, seconded by Mrs. Berry, to adjourn this regular meeting at 8:33 p.m.

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel, -Ayes-Motion Carried.

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer