Held at Bristol **Regular Meeting** **April 16, 2025**

The President, Scott Chapman, called the meeting to order at 6:02 p.m.

The board met on April 16, 2025 for a regular meeting with the following roll call:

Jared Bilas-Present
Donald Mickel-Present
Kristina Stephens-Present
Brooke Vondrasek-Absent
Scott Chapman-Present

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the minutes of the March 6, 2025 regular board meeting.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.
Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes-Motion Carried.

Senior Class
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Class of 2025 for graduation on May 24, 2025, provided they meet all state and local requirements.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Personnel
Motion by Mr. Mickel, seconded by Mrs. Stephens, to accept the resignation of **Francesca Gomez** as Elementary Teacher at the conclusion of the 2024-2025 school year.
Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to accept the resignation of **Karrin Makris** as Elementary Teacher at the conclusion of the 2024-2025 school year.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mr. Mickel, to accept the resignation of **Edward Ragan** as Technology Technician, for the purpose of retirement, at the conclusion of the 2024-2025 school year.
Roll Call: Bilas, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, upon the recommendation of the Superintendent, move to non-renew **Tammy Church** at the expiration of her current teaching contract, and the Treasurer be instructed to serve written notice of the intention to non-renew Mrs. Church's contract.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the following classified personnel for a one-year contract for the 2025-2026 school year, provided they meet all state and local requirements:

Darla Bell	-	Bus Driver
AlyssaCarpenter	-	Cafeteria
Melissa Steward	-	Educational Assistant
Amber Wesolowski	-	Educational Assistant

Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **April 16, 2025**

Personnel Cont'd

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following classified personnel for a two-year contract for the 2025-2026 school year, provided they meet all state and local requirements:

Pamela Abram	-	Bus Driver
Keegan Kelly	-	Custodian
Heidi Lampkin	-	Educational Assistant
Tiffany Sponseller	-	Cafeteria

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve **Colleen Loza** for a (classified) continuing contract starting with the 2025-2026 school year, provided she meets all state and local requirements.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following one-year certified contracts for the 2025-2026 school year, provided they meet all state and local requirements:

1. **Heather Bielik**
2. **Abigail Brazofsky**
3. **Adam Crow**
4. **Gina Farmintino**
5. **Leah Haug**
6. **Anthony Innocenzi**
7. **Denise Kolacz**
8. **Mikel Lagaras**
9. **Adrianna Lamonge**
10. **Maggie Little**
11. **Sydney Powers**
12. **Ashlyn Riggs**
13. **Katherine Roman**
14. **Caitlin Shannon**
15. **Heather Stinson**
16. **Melissa Thomas**
17. **Madelyn Wansack**
18. **Stacy Woodyard**

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve the following for a (certified) continuing contract starting with the 2025-2026 school year, provided they meet all state and local requirements:

1. **Erica Carter**
2. **Lindsay Golub**

Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to accept the supplemental resignation of **Adrianna Lamonge** as Play Director at the conclusion of the 2024-2025 school year.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the following classified supplemental positions for the 2025-2026 school year, provided they meet all state and local requirements:

Substitute Callers	-	**Candace Mansfield** (Transportation) **Melissa Moriarty** (Elementary) **Deborah Rowles** (High School)
Shift Coordinator	-	**Lisa Wensel**

Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **April 16, 2025**

Personnel cont'd

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following athletic supplemental positions for the 2025-2026 school year, provided they meet all state and local requirements:

1. Jennifer Armour	-	Assistant Athletic Director	-	$3,087
2. Michael Armour	-	Girls' Soccer	-	$3,858
3. Michael Austin	-	Cross Country	-	$3,858
4. Joe Brahler	-	Volunteer Girls' Basketball	-	$-0-
5. Jill Church	-	Volunteer Girls' Basketball	-	$-0-
6. Adam Crow	-	Athletic Director	-	$10,417
7. Craig Giesy	-	Assistant Boys' Basketball	-	$3,858
8. Kylie King	-	Jr High Cheerleading	-	$2,315
9. Heidi Lampkin	-	Volunteer Assistant Volleyball	-	$-0-
10. Ryan Mansfield	-	Assistant Girls' Basketball	-	$3,858
11. Roger Modispaugh	-	Assistant Boys' Basketball	-	$3,858
12. Travis Perris	-	Assistant Girls' Soccer	-	$1,929
13. Kyle Quinn	-	Assistant Girls' Basketball	-	$3,858
		Volunteer Assistant Golf	-	$-0-
14. Katherine Roman	-	JV Girls' Volleyball	-	$3,087
15. Jason Russo	-	Assistant Boys' Soccer	-	$1,929
16. Cory Schrecengost	-	Boys' Soccer	-	$3,858
17. Alyssa Seydler	-	Junior High Volleyball	-	$2,701
18. Caitlin Shannon	-	Varsity Girls' Volleyball	-	$3,858
19. Kayla Sloan	-	Varsity Cheerleading	-	$2,315
20. Kris Tabor	-	JV Girls' Basketball	-	$4,630
21. Jeff Thompson	-	Varsity Boys' Basketball	-	$8,874
22. Leon Thorp	-	Assistant Boys' Basketball	-	$3,858
23. James Vecchio, Jr.	-	Girls' Golf Coach	-	$3,087
24. Randall Ward	-	Varsity Girls' Basketball	-	$8,874
25. Brandon Williams	-	Assistant Cross Country	-	$1,929

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mr. Bilas, to approve the following athletic supplemental positions for the 2025-2026 school year, provided he meets all state and local requirements:

1. Matthew Stephens	-	JV Boys' Basketball	-	$4,630

Roll Call: Mickel, Bilas-Ayes, Stephens-Abstain, Chapman-Aye—Motion Carried.

Held at Bristol **Regular Meeting** **April 16, 2025**

Personnel Cont'd

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following academic/curricular supplemental positions for the 2025-2026 school year, provided they meet all state and local requirements:

1. Heather Bielik	-	Chemical Awareness	-	$2,701
		National Honor Society	-	$540
2. Abigail Brazofsky	-	Band Director	-	$1,543
		Pep Band Director	-	$1,543
		Vocal Music Director 7-12	-	$1,929
3. Melissa Donatelli	-	District PBIS Coordinator	-	$1,157
		Elementary Student Council	-	$1,157
4. Gina Farmintino	-	Spanish Club Advisor	-	$540
5. Craig Giesy	-	A.V. Director	-	$1,543
		Tech Club Advisor	-	$540
		Yearbook Advisor	-	$2,701
		9th Grade Advisor	-	$540
		10th Grade Advisor	-	$540
6. Adrianna Lamonge	-	HS Student Council	-	$1,157
7. Maggie Little	-	Drone Club Advisor	-	$1,157
		Junior Class Advisor	-	$4,630
8. Jill Mahan-Church	-	Senior Class Advisor	-	$1,929
9. Timothy Nowery	-	½ Beta Club	-	$964.50
		Academic Challenge	-	$1,929
		English Festival H.S.	-	$1,157
10. Leah Prischak	-	Art Club Advisor	-	$540
		½ Beta Club	-	$964.50
11. Anthony Tisone	-	AM Cafeteria Supervisor	-	$1,620
12. Madelyn Wansack	-	English Festival J.H.	-	$1,157
		Junior High Prep Bowl	-	$1,929
		Power of the Pen	-	$1,157
13. Valerie Wires	-	Lead Mentor	-	$700

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following supplemental positions for the 2025-2026 school year, provided they meet all state and local requirements:

1. Linda Mendik	-	AM/PM Detention
2. Leah Prischak	-	AM/PM Detention
3. Chelsey Santiago	-	AM/PM Detention
4. Timothy Nowery	-	Saturday Detention
5. Katherine Roman	-	Saturday Detention
6. Emily Woodford	-	Saturday Detention

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens to approve a contract with **Scott Donaldson** as Maintenance Buildings and Grounds Supervisor for a period of three years, beginning July 1, 2025 through June 30, 2028.
Roll Call: Mickel, Stephens, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve a contract with **Ami Plott** as Payroll Clerk for a period of one year, beginning July 1, 2025 through June 30, 2026.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **April 16, 2025**

Personnel Cont'd
Motion by Mrs. Stephens, seconded by Mr. Mickel, to amend the employment contract for **Mr. Daniel Collins**, High School Principal, effective January 1, 2025.
Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to amend the employment contract for **Mr. Jeffrey Nathan Kish**, Elementary Principal, effective January 1, 2025.
Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to amend the employment contract for **Mrs. Jennifer Armour**, Special Education Supervisor, effective January 1, 2025.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Pay to Participate-District and Family Agreement (Exhibit 2025-5)
Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the Pay-to-Participate district and family agreement for the 2025-2026 school year (Exhibit 2025-6).
Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Field Trips
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following field trips:
1. Kindergarten field trip to Kraynaks in Sharon, PA on March 27, 2025.
2. 1st and 2nd grade field trip to the Olympic Fun Center in Hermitage, PA on May 13, 2025.
3. High School Band and Choir members trip to Cedar Point on May 29, 2025 (sponsored by the Bristol Association of Music or BAM).

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Special Education Model Policies (Resolution 2025-6)
Motion by Mrs. Stephens, seconded by Mr. Mickel to approve the resolution to adopt special education model policies and procedures (with slight modifications) (Resolution 2025-6).
Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Golf Course Member Agreement (Exhibit 2025-6)
Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve the Golf Course Member Agreement with Bristolwood for 2025 (Exhibit 2025-6).
Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion Carried.

Farmers National Bank (Resolution 2025-7)
Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the change of the bank account for which the District receives automatic Trumbull County Auditor Warrants/Payments from the Farmers National Bank Investment Money Market Account (ending in 3703) to the Farmers National Bank General Checking Account (ending in 2851) (Resolution 2025-7).
Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to authorize the District Treasurer to perform the following:
1. Establish a new Sweep Account with Farmers National Bank and to close the current Farmers National Bank Investment Money Market Account (the balance in the Money Market Account will be transferred to the Sweep Account).
2. Close the Huntington National Bank Account and transfer the balance to the Farmers National Bank Sweep Account.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **April 16, 2025**

PlanConnect
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the use of PlanConnect as a third party administrator, to provide administrative, compliance and related services for the Bristol School District 403(b) Plan and the Bristol Local School District 457(b) Plan.
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

403(b) Restatement (Resolution 2025-8)
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the restatement of the 403(b) Retirement Plan (Resolution 2025-8).
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

457(b) Restatement (Resolution 2025-9)
Motion by Mr. Mickel, seconded by Mr. Bilas, to approve the restatement of the 457(b) Plan (Resolution 2025-9).
Roll Call: Mickel, Bilas, Stephens, Chapman-Ayes—Motion Carried.

Tax Levy (Resolution 2025-10)
Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve a resolution declaring it necessary to renew an existing Permanent Improvement Levy (Resolution 2025-10**).**
Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

Fund-to-Fund Transfers
Motion by Mr. Bilas, seconded by Mrs. Stephens, to approve the following Transfers:

- Balance of $84,277.15 transferred out of Fund 003-9194 School Bus Purchase and into Fund 003-0000 Permanent Improvement
- Balance of $79,000 transferred out of Fund 001-9194 School Bus Purchases and into Fund 003-9194 School Bus Purchase
- Balance of $21,138.41 transferred out of Fund 001-9412 Capital Improvement 412 and into Fund 003-9517 Permanent Improvement Non-Levy Fund
- Balance of $2,641.39 transferred out of Fund 022-9500 OHSAA and into Fund 300-9500 Athletics.

Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion Carried.

Donations
Motion by Mr. Bilas, seconded by Mrs. Stephens, to accept the following donations:

DONOR	AMOUNT	FUND	PURPOSE
Jasmine Hickey	In-Kind	001-0000	Donation in-kind of a trombone, with an estimated value of $200.
Giannios Candy Company	$104	018-9601	Donation of field trip cost back to Principal's Fund in order to cover costs of future Kindergarten field trips.
H J Cross and Jean Cross	$25	300-9500	Donation to the Athletics Fund in memory of Bill Hickox.
Georgiana & Jack Helmick	$50	300-9500	Donation to the Athletics Fund in memory of Bill Hickox.
Bristol Adult Athletic Boosters	$3,750.41	300-9500	Unrestricted donation to the Athletics Fund.
Bristol Adult Athletic Boosters	$8,500	300-9500	Donation to the Athletics Fund for the purpose of enhancing the gymnasium hallway.

Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes—Motion Carried.

Held at Bristol **Regular Meeting** **April 16, 2025**

Executive Session

Motion by Mr. Bilas, seconded by Mrs. Stephens, to move to executive session for the purpose of employment of personnel and matters required to be kept confidential by federal law or rules or state statutes at 7:10 p.m. with Christopher Dray and Megan Titus.
Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes-Motion Carried.

The board came out of executive session at 8:19 p.m.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to adjourn this regular meeting at 8:19 p.m.
Roll Call: Bilas, Stephens, Mickel, Chapman-Ayes-Motion Carried.

SIGNED:_____
President

_____
Date Approved

ATTESTED:_____
Treasurer