

Held at Bristol

Regular Meeting

April 12, 2023

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on April 12, 2023 for a regular meeting with the following roll call:

- Misty Berry-Present
- Donald Mickel-Present
- Kristina Stephens-Present
- Brooke Vondrasek-Present
- Scott Chapman-Present

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the minutes of the March 8, 2023 regular board meeting.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes-Motion carried

Senior Class

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the Class of 2023 for graduation on May 26, 2023, provided they meet all state and local requirements.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Personnel

Motion by Mr. Mickel, seconded by Mrs. Stephens, to hire **Sydney Powers** as Elementary Learning Loss Teacher at BA STEP 0, effective March 27, 2023 for the 2022-2023 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to update the substitute list for the 2022-2023 school year with substitute cafeteria worker **Wendi Bock**, provided she meets all state and local requirements.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the following athletic supplemental positions for the 2022-2023 school year, provided they meet all state and local requirements:

1. **Mike Armour** - Jr. High Track
2. **Jenn Williams** - Assistant Varsity Track

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Berry, to accept the resignation of **Ellen Stewart**, effective July 1, 2023, at the end of the day.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

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Personnel Cont'd

Motion by Mrs. Stephens, seconded by Mr. Mickel, to accept the resignation of **Deborah Heck**, effective November 30, 2023, at the end of the day.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to accept the resignation of **Jonathan Woodford**, effective April 14, 2023, at the end of the day.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Berry, to accept the resignation of **Sara Borkholder** as a cafeteria worker at the end of the 2022-2023 school year.

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Stephens, upon the recommendation of the Superintendent, move to non-renew **James Shaffer** at the expiration of his current teaching contract, and the Treasurer be instructed to serve written notice of the intention to non-renew Mr. Shaffer's contract.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to hire **Karie Doan** as Cook/Head Cook for the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve the following for a one year contract for the 2023-2024 school year, provided they meet all state and local requirements:

- | | | |
|--------------------------|---|-----------|
| 1. Samuel Byard | - | Custodian |
| 2. Bobette Fagan | - | Cafeteria |
| 3. William George | - | Custodian |
| 4. Gina Rigg | - | Cafeteria |

Roll Call: Mickel, Vondrasek-Ayes, Berry-Abstain, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve **Colleen Loza** for a two year contract starting with the 2023-2024 school year, provided she meets all state and local requirements.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the following for a continuing contract starting with the 2023-2024 school year, provided they meet all state and local requirements:

- | | | |
|----------------------------|---|------------|
| 1. Tara Barnard | - | Secretary |
| 2. Heather Polowsky | - | Bus Driver |

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Berry, to approve the following one-year certified contracts for the 2023-2024 school year, provided they meet all state and local requirements:

- | | |
|---------------------------|-----------------------------|
| 1. Jennifer Armour | 9. Adrianna Lamonge |
| 2. Heather Bielik | 10. Maggie Little |
| 3. Erica Carter | 11. Francesca Merkel |
| 4. Adam Crow | 12. Leah Nicholas |
| 5. Gina Farmintino | 13. Chelsey Santiago |
| 6. Lindsey Golub | 14. Heather Stinson |
| 7. Susan Homan | 15. Melissa Thomas |
| 8. Denise Kolacz | |

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

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Personnel cont'd

Motion by Mrs. Stephens, seconded by Mr. Mickel, to accept the following supplemental resignations at the conclusion of the 2022-2023 school year:

- | | | |
|-------------------------------|---|--------------------------------|
| 1. Jill Church | - | Junior Class Advisor |
| 2. Craig Giesy | - | HS Student Council Advisor |
| 3. Allison Hinderliter | - | 9 th Grade Advisor |
| | - | 10 th Grade Advisor |
| 4. Denise Kolacz | - | Saturday Detention |
| 5. Timothy Nowery | - | National Honor Society |

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the following classified supplemental positions for the 2023-2024 school year, provided they meet all state and local requirements:

- | | | |
|-----------------------|---|--|
| 1. Substitute Callers | - | Candace Mansfield (Transportation)
Melissa Moriarty (Elementary)
Deborah Rowles (High School) |
| 2. Shift Coordinator | - | Lisa Wensel |

Roll Call: Vondrasek, Stephens-Ayes, Berry-Abstain, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Berry, to approve the following athletic supplemental positions for the 2023-2024 school year, provided they meet all state and local requirements:

- | | | |
|------------------------------|---|------------------------------|
| 1. Brian Armour | - | Assistant Girls' Basketball |
| 2. Jennifer Armour | - | Assistant Athletic Director |
| 3. Michael Armour | - | Girls' Soccer |
| 4. Michael Austin | - | Cross Country |
| 5. Steve Burbach | - | Assistant Boys' Basketball |
| 6. Adam Crow | - | Athletic Director |
| 7. Shannon Garvey | - | Assistant Girls' Basketball |
| 8. Craig Giesy | - | Varsity Boys' Basketball |
| 9. Nathan Kish | - | ½ Assistant Boys' Basketball |
| 10. Angela Kriynovich | - | Varsity Volleyball |
| 11. Megan Selesky | - | JV Volleyball |
| 12. Kayla Sloan | - | Varsity Cheerleading |
| 13. Matt Stephens | - | ½ Assistant Boys' Basketball |
| 14. Kris Tabor | - | JV Girls' Basketball |
| 15. Jeff Thompson | - | JV Boys' Basketball |
| 16. Leon Thorp | - | Assistant Boys' Basketball |
| 17. Randy Ward | - | Varsity Girls' Basketball |
| 18. Jenn Williams | - | Jr. High Cross Country |

Roll Call: Mickel, Berry-Ayes, Stephens-Abstain, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve **Kyle Quinn** as Volunteer Golf Coach for the 2023-2024 school year, provided he meets all state and local requirements.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

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Personnel cont'd

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve the following curricular supplemental positions for the 2023-2024 school year, provided they meet all state and local requirements:

- | | | | |
|-----|--------------------------|---|---|
| 1. | Heather Bielik | - | Chemical Awareness |
| 2. | Melissa Donatelli | - | Elementary Student Council |
| 3. | Gina Farmintino | - | Spanish Club Advisor |
| 4. | Craig Giesy | - | A.V. Director
Yearbook Advisor
Tech Club Advisor |
| 5. | Denise Kolacz | - | Jr. High Prep Bowl
Science Club Advisor |
| 6. | Adrianna Lamonge | - | English Festival J.H.
Play Director |
| 7. | Jill Mahan-Church | - | Senior Class Advisor |
| 8. | Timothy Nowery | - | ½ Beta Club
Academic Challenge
English Festival H.S. |
| 9. | Tami Pleso | - | Band Director
Pep Band Director
Vocal Music Director 7-12 |
| 10. | Leah Prischak | - | Art Club Advisor
½ Beta Club |
| 11. | Anthony Tisone | - | AM Cafeteria Supervisor |
| 12. | Valerie Wires | - | Lead Mentor |

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the following supplemental positions for the 2023-2024 school year, provided they meet all state and local requirements:

- | | | | |
|----|-------------------------|---|--------------------|
| 1. | Linda Mendik | - | AM/PM Detention |
| 2. | Leah Prischak | - | AM/PM Detention |
| 3. | Chelsey Santiago | - | AM/PM Detention |
| 4. | Timothy Nowery | - | Saturday Detention |
| 5. | Anthony Tisone | - | Saturday Detention |
| 6. | Emily Woodford | - | Saturday Detention |

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Activity Budget

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the revised Class of 2023 (Senior Class) Purpose Statement and Budget for the 2022-2023 school year.

Roll Call: Vondrasek, Mickel, Berry, Stephens, Chapman-Ayes—Motion Carried.

TCESC

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve a contract with the Trumbull County Educational Service Center for special education services for fiscal year 2024 in the amount of \$659,131.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman-Ayes—Motion Carried.

Gardiner

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to enter into a contract with Gardiner for the Bristol High School Heating/Cooling Retrofit Project through Equalis Group cooperative purchasing program at the approximate cost of \$359,220.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

RECORD OF PROCEEDINGS

Minutes of

Bristol Local Board of Education

Meeting

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MOU (Exhibit 2023-7)

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve the Memorandum of Understanding between the Bristol Local School District Board of Education and the Bristol Association of School Employees (Exhibit 2023-7).

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman-Ayes—Motion Carried.

Pay to Participate-District and Family Agreement

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the Pay-to-Participate district and family agreement for the 2023-2024 school year.

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman-Ayes—Motion Carried.

Workers Compensation

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve participation in the Ohio School Board's Workers Compensation Group Rating Program at a cost of \$700. Sedgwick (Purchased by Comp Management) acts as the third party administrator for workers compensation and unemployment benefits.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman-Ayes—Motion Carried.

Inventory (Exhibit 2023-8)

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve the removal of twenty-nine Wenger metal music stands at no salvage value (Exhibit 2023-8).

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman-Ayes—Motion Carried.

Field Trip-Kindergarten

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the Kindergarten field trip to Kraynaks in Sharon, PA that took place on April 6, 2023.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman-Ayes—Motion Carried.

Field Trip-2nd Grade

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the 2nd grade field trip to the Olympic Fun Center in Hermitage, PA on May 24, 2023.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Donations

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to accept the donation of twenty-one boxes of tissues, two packages of sanitizer wipes, and thirteen bottles of hand sanitizer in various sizes from the Bristol Public Library's Cares for Kids Campaign in March.

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman-Ayes—Motion Carried.

Visual Edge IT/Graphic Enterprises Lease Agreement

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve a new 60 month service agreement with Visual Edge IT/Graphic Enterprises Office Solutions, Inc. and lease agreement with DE LAGE LANDEN PUBLIC FINANCE LLC.

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman-Ayes—Motion Carried.

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Executive Session

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:46 p.m. with Christopher Dray and Carla Click.

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman-Ayes-Motion Carried.

The board came out of executive session at 7:33 p.m.

Personnel (Resolution 2023-3a)

Motion by Mr. Mickel, seconded by Mrs. Berry, to approve Resolution 2023-3a, authorizing the board to enter into an amendment to the agreement of employment with **Carla Click** for the 2022-2023 and the 2023-2024 school year.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve **Carla Click** as Treasurer for Three (3) Years commencing on August 1, 2024 through July 31, 2027 on an annualized salary of \$74,000 with SERS pickup on pickup and other benefits as agreed upon as long as she meets all state and local requirements.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to adjourn this regular meeting at 7:37 p.m.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes-Motion Carried.

SIGNED: _____
President

Date Approved

ATTESTED: _____
Treasurer