

Held at Bristol

Regular Meeting

March 8, 2023

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on March 8, 2023 for a regular meeting with the following roll call:

- Misty Berry-Present
- Donald Mickel-Present
- Kristina Stephens-Present
- Brooke Vondrasek-Present
- Scott Chapman-Present

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the minutes of the February 8, 2023 regular board meeting.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman-Ayes—Motion carried.

Amended Certificate of Revenue and Appropriations (Exhibit 2023-6)

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to retroactively approve the Amended Certificate of Revenue and the revised annual appropriations for FY2023 back to February 1, 2023 (Exhibit 2023-6).

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman,—Ayes-Motion carried

Fund-to-Fund Transfers-Unclaimed Money

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the transfer of \$13.79 from 022-9000 UNCLAIMED MONEY fund to fund 001 0000 GENERAL fund. Per Ohio Revised Code 9.39, if the funds are not claimed within a period of five years, the money shall revert to the general fund of the public office. The only amount included for this transfer is from check 53857.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the transfer of \$127.14 from 022-9000 UNCLAIMED MONEY fund to fund 001 0000 GENERAL fund. Per Ohio Revised Code 9.39, if the funds are not claimed within a period of five years, the money shall revert to the general fund of the public office. The only amount included for this transfer if from OHSAA Game workers 02/22/2017 payroll.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion carried.

Line of Credit-Menards

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve a Line of Credit with Menards for \$5,000.00. This line will be with the Warren, Ohio location only.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes—Motion carried.

Purchase Order Approval #6414-A&N Restaurant Equipment

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to authorize “then and now” payment with purchase order #6414 in the amount of \$11,513.00 to A&N Restaurant Equipment for services rendered and not previously billed through February 1, 2023. The original PO 5614 was approved 12/20/21 and closed in error in FY22.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman—Ayes-Motion carried.

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Personnel

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the following event workers for the Boys’ OHSAA Basketball Tournament game on February 21, 2023, being paid with OHSAA tournament funds:

- | | | | |
|----------------------------|---|--------------------|-------|
| 1. Arnie Rowles | - | Tickets | \$55 |
| 2. Robert Davenport | - | Official Scorebook | \$55 |
| 3. Adam Crow | - | Tournament Manager | \$85 |
| 4. Ty Kata | - | Security | \$160 |
| 5. Scott Thompson | - | Security | \$160 |

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the resignation of **Keith Pruitt** as High School PE/Heath teacher effective February 28, 2023 at the end of the day.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion carried.

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve the retirement resignation of **Debra Dale**, effective July 1, 2023, at the end of the day.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the resignation of **Melissa Thomas** as Jr. High Track coach effective February 21, 2023.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to hire **Gina Rigg** as a Cafeteria Worker effective February 21, 2023 at STEP 0 for the 2022-2023 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Stephens-Ayes, Berry-Abstain, Vondrasek, Chapman—Ayes-Motion carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to hire **Samuel Byard** as a Custodian, effective March 6, 2023 for the 2022-2023 school year at STEP 0, provided he meets all state and local requirements.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion carried.

Motion by Mr. Mickel, seconded by Mrs. Berry, to hire **Katherine Synnestvedt** as a substitute teacher, effective March 13, 2023 for the 2022-2023 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to update the substitute list for the 2022-2023 school year with substitute cafeteria worker **Pamela Abram**, provided she meets all state and local requirements.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman-Ayes—Motion carried.

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Personnel Cont'd

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve **Wendy Schoonover** as Bus Cleaner for the summer at \$135 per bus to get buses ready for inspection.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman-Ayes—Motion carried.

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to approve the following supplemental positions for the 2022-2023 school year, provided they meet all state and local requirements.

- 1. **Steve Burbach** - Baseball Volunteer
- 2. **Paul Macklin** - Softball Volunteer
- 3. **Matt Stephens** - Baseball Volunteer
- 4. **Leon Thorp** - Baseball Volunteer

Roll Call: Vondrasek, Mickel, Berry-Ayes, Stephens-Abstain, Chapman-Aye-Motion carried

Grant-School Safety Training

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the School Safety Training grant for the 2022-2023 school year.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion carried.

Grant-Ohio's K-12 School Safety Program

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve Ohio's K-12 School Safety Program grant for the 2022-2023 school year.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman-Ayes—Motion carried.

Four Wheeler Purchase

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve the purchase of a new 2023 Honda 4-wheeler through Just For Fun Honda at the approximate cost of \$8,925.

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman-Ayes—Motion carried.

Donations

Motion by Mrs. Vondrasek, seconded by Mr. Mickel, to accept the following donations:

- 1. Bristol Adult Athletic Boosters in the amount of \$3,000 to the Athletic Fund.
- 2. Twenty-four new music stands from BAM to the music department valued at \$760. This was through a private donation from Mrs. Leslie Grafton to BAM specified for this purchase.
- 3. Twenty-four winter hats, twenty-six pairs of winter gloves, and 5 scarves from the Bristol Public Library's Cares for Kids campaign in February.

Roll Call: Vondrasek, Mickel, Berry, Stephens, Chapman-Ayes—Motion carried.

RECORD OF PROCEEDINGS

Bristol Local Board of Education

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Minutes of

Meeting

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March 8, 2023

Executive Session

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:27 p.m. with Christopher Dray and Carla Click.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman-Ayes—Motion carried.

Carla Click left at 6:27 p.m.

Carla Click entered at 6:32 p.m.

The board came out of executive session at 6:37 p.m.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to adjourn this regular meeting at 6:38 p.m.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes-Motion carried

SIGNED: _____
President

Date Approved

ATTESTED: _____
Treasurer