

Held at Bristol

Regular Meeting

November 9, 2022

The President, Donald Mickel, called the meeting to order at 6:00 p.m.

The board met on November 9, 2022 for a regular meeting with the following roll call:

Misty Berry-Present
Scott Chapman-Present
Kristina Stephens-Present
Brooke Vondrasek-Present
Donald Mickel-Present

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the minutes of the October 12, 2022 regular board meeting.

Roll Call: Stephens, Vondrasek, Berry, Chapman, Mickel-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel, -Ayes-Motion carried

Five Year Forecast (Exhibit 2022-18)

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the 5-year forecast as presented by the Treasurer (Exhibit 2022-18).

Roll Call: Vondrasek, Stephens, Berry, Chapman, Mickel, -Ayes—Motion Carried.

Amazon

Motion by Mrs. Stephens, seconded by Mr. Chapman, to approve a Line of Credit with Amazon for \$5,000.00 with Wells Fargo Bank. This line of credit replaces the current line of credit with Amazon under Synchrony Bank.

Roll Call: Stephens, Chapman, Berry, Vondrasek, Mickel, -Ayes-Motion Carried.

Lease Agreement-Pitney Bowes

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve a new lease agreement for a postage meter with Pitney Bowes.

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes—Motion Carried.

Board Policy

Motion by Mr. Chapman, seconded by Mrs. Stephens, to revise Policy #5722 (School-Sponsored Publications and Productions) of the Bristol Board of Education Policies.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel, -Ayes-Motion carried

Textbooks & Curriculum Resources (Exhibit 2022-19)

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve the textbooks and academic curriculum used for instruction in the district (Exhibit 2022-19).

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel, -Ayes-Motion carried

Activity Budgets

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve revisions to the following Purpose Statements and Budgets for the 2022-2023 school year:

1. HS Student Council
2. Yearbook

Roll Call: Stephens, Berry, Chapman, Vondrasek, Mickel, -Ayes-Motion Carried.

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Transportation (Resolution 2022-12)

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve Resolution 2022-12, requesting to provide transportation reimbursement for their child to and from their home and Bristol Elementary during the 2022-2023 school year, for up to a period of five weeks.

Roll Call: Vondrasek, Chapman, Berry, Stephens, Mickel,-Ayes—Motion Carried.

Personnel

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve the following event workers for the Girls’ OHSAA Soccer Tournament game on October 15, 2022, being paid with OHSAA tournament funds:

- 1. **Adam Crow** - Tournament Manager \$85
- 2. **Arnie Rowles** - Ticket Taker \$55
- 3. **Roger Prior** - Field Maintenance \$55
- 4. **Ty Kata** - Security \$160

Roll Call: Berry, Stephens, Chapman, Vondrasek, Mickel,-Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Berry, to approve the following event workers for the Boys’ OHSAA Soccer Tournament game on October 18, 2022, being paid with OHSAA tournament funds:

- 1. **Adam Crow** - Tournament Manager \$85
- 2. **Arnie Rowles** - Ticket Taker \$55
- 3. **Roger Prior** - Field Maintenance \$55
- 4. **Ty Kata** - Security \$60

Roll Call: Chapman, Berry, Stephens, Vondrasek, Mickel,-Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mr. Chapman, to approve the following event workers for the 1st Girls’ Volleyball Tournament game on October 18, 2022, being paid with OHSAA tournament funds:

- 1. **Adam Crow** - Tournament Manager \$85
- 2. **Denise Kolacz** - Ticket Taker \$55
- 3. **Roger Prior** - Game Preparation/Cleanup \$55
- 4. **Ty Kata** - Security \$60

Roll Call: Vondrasek, Chapman, Berry, Stephens, Mickel,-Ayes—Motion Carried

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve the following event workers for the 2nd Girls’ Volleyball Tournament game on October 18, 2022, being paid with OHSAA tournament funds:

- 1. **Adam Crow** - Tournament Manager \$85
- 2. **Denise Kolacz** - Ticket Taker \$55
- 3. **Roger Prior** - Game Preparation/Cleanup \$55
- 4. **Ty Kata** - Security \$60

Roll Call: Stephens, Berry, Chapman, Vondrasek, Mickel,-Ayes—Motion Carried

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to hire **Francesca Merkel** as Elementary Learning Loss Teacher at BA STEP 0 effective January 3, 2023 for the 2022-2023 school year, provided she meets all state and local requirements.

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel,-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Chapman, to approve **Ryan Mansfield** for the supplemental position of Volunteer Assistant Girls’ Basketball for the 2022-2023 school year, provided he meets all state and local requirements.

Roll Call: Stephens, Chapman-Ayes, Berry-Abstain, Chapman, Mickel,-Ayes—Motion Carried.

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Personnel Cont'd

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the following supplemental positions for the 2022-2023 school year, provided they meet all state and local requirements:

1. Isaac Orahod - 24 Team Advisor
2. Vonnie Peterson - Home Instruction

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes-Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the updated substitute list for the 2022-2023 school year with substitute custodian Samuel Byard and substitute cafeteria worker Cheryl Miller, provided they meet all state and local requirements.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel, -Ayes-Motion carried

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve an increase in wages for the following substitutes starting January 1, 2023 at \$10.10, due to the increase in the Ohio minimum wage:

1. Secretaries
2. Cafeteria workers
3. Educational assistants

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes-Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to approve the Administrator Stipend for EMIS PEBT payment of \$1,075.79 to **Candace Mansfield** for FY21 and FY22 from fund 006-9022.

Roll Call: Chapman, Stephens-Ayes, Berry-Abstain, Vondrasek, Mickel, -Ayes-Motion carried

MOU(Exhibit 2022-20)

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the Memorandum of Understanding between the Bristol Local School District Board of Education and the Bristol Association of School Employees to be paid out of the fund 507-9322 (Exhibit 2022-20).

Roll Call: Vondrasek, Stephens, Berry, Chapman, Mickel, -Ayes—Motion Carried.

Personnel

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to accept the resignation of **Scott Donaldson** as custodian, effective October 31, 2022, at the end of the day.

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes—Motion Carried.

Motion by Mr. Chapman, seconded by Mrs. Stephens, to hire **William George** as a Custodian, effective November 1, 2022 for the 2022-2023 school year at STEP 0.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel, -Ayes-Motion carried

Donations

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to accept a donation from the Western Reserve Dairy Goat Association in the amount of \$25 to the Beta Club.

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes—Motion Carried.

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Donations Cont'd

Motion by Mr. Chapman, seconded by Mrs. Stephens, to accept the following donations in memory of David A. Majick:

1. Robert and Sally Ashelman donated \$50 to the Athletic Fund.
2. Jerry Carleton donated \$200 to the General Fund.
3. David and Linda Fowler donated \$50 to the General Fund.
4. Cathy George donated \$50 to the Athletic Fund.
5. Ruby Hawkins donated \$50 to the General Fund.
6. Norma Jean Parke donated \$25 to the Athletic Fund.
7. Frank and Mary Ann Roberts donated \$50 to the General Fund.
8. Sue and Gary Schinderle donated \$35 to the Athletic Fund.
9. Dennis and Carol Smith donated \$100 to the Athletic Fund.
10. Louis and Judith Vekasy donated \$25 to the Athletic Fund.
11. Kellerman Coachworks, Inc. donated \$200 to the Athletic Fund.
12. Tamer Win Corporation donated \$50 to the Athletic Fund.

Roll Call: Chapman, Stephens, Berry, Vondrasek, Mickel, -Ayes-Motion Carried.

Public Records Training-Designee

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to appoint the Treasurer to attend an Attorney General approved public records training session as a designee on behalf of the board of education members.

Roll Call: Stephens, Vondrasek, Berry, Chapman, Mickel, -Ayes-Motion carried

Julian & Grube

Motion by Mr. Chapman, seconded by Mrs. Vondrasek, to approve an increase to the original contract with Julian & Grube Inc. to prepare the district single audit for FY2022 at an increased cost of \$2,500 per year.

Roll Call: Chapman, Vondrasek, Berry, Stephens, Mickel, -Ayes-Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to adjourn this regular meeting at 6:54 p.m.

Roll Call: Berry, Vondrasek, Chapman, Stephens, Mickel, -Ayes—Motion Carried.

SIGNED: _____
President

Date Approved

ATTESTED: _____
Treasurer