

**Held at Bristol**

**Special Meeting**

**November 17, 2023**

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on November 17, 2023 for a special meeting with the following roll call:

Misty Berry-Present  
 Donald Mickel-Present  
 Kristina Stephens-Present  
 Brooke Vondrasek-Present  
 Scott Chapman-Present

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the minutes of the October 18, 2023 special board meeting.

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman, -Ayes-Motion carried

**Five Year Forecast (Exhibit 2023-26)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the 5-year forecast as presented by the Treasurer (Exhibit 2023-26).

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes—Motion Carried.

**Amended Resolution (Resolution 2023-14a)**

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve to amend agenda item VI: Resolution 2023-15, approved August 9, 2023 to Resolution 2023-14a.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman, -Ayes-Motion Carried.

**Purchase Order Approval #7046- Akron Children’s Hospital**

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to authorize “then and now” payment with purchase order #7046 in the amount of \$8,129.95 to Akron Children’s Hospital for services rendered and not previously billed through May 1, 2023.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes—Motion Carried.

**Purchase Order Approval #7054- Warren City Schools**

Motion by Mrs. Stephens, seconded by Mrs. Berry, to authorize “then and now” payment with purchase order #7054 in the amount of \$13,181.13 to Warren City Schools for students currently in JJC and obtaining their education through Warren City Schools that is contracted to provide the education.

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman, -Ayes-Motion carried

**Tax Levy Renewal (Resolution 2023-17)**

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve Resolution 2023-17.

A resolution determining to proceed with the submission to the electors of the school district of the question of the renewal of an existing tax levy pursuant to sections 5705.194 to 5705.197 of the revised code.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman, -Ayes-Motion carried

**Board Policy (Resolution 2023-18)**

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve Resolution 2023-18.

A resolution to make provisional changes to board policies and administrative guidelines and forms to comply with HB 33.

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman, -Ayes-Motion Carried.



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**Personnel cont'd**

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve **Matt Stephens** as Assistant Boys' Basketball coach for the 2023-2024 school year, provided he meets all state and local requirements.

Roll Call: Mickel, Vondrasek, Berry-Ayes, Stephens-Abstain, Chapman-Aye—Motion Carried.

**Elementary Music Program (Resolution 2023-20)**

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve Resolution 2023-20.

A resolution authorizing the board to employ a non-licensed individual to direct, supervise, or coach a pupil activity permit program.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman, -Ayes-Motion carried

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve the following supplemental positions for the 2023-2024 school year, provided they meet all state and local requirements:

1. **Mike Armour** - Girls' Basketball Volunteer
2. **Sarah Cash** - Girls' Basketball Volunteer
3. **Nathan Kish** - Boys' Basketball Volunteer
4. **Emily Woodford** - Softball Volunteer

Roll Call: Berry, Mickel, Stephens-Ayes, Vondrasek-Nay, Chapman-Aye—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the request from **Tiffany Sponseller** for an unpaid leave of absence pursuant to ORC 3319.13 is granted from November 2, 2023 through January 15, 2024.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman, -Ayes-Motion carried

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve an increase in wages for the following substitutes starting January 1, 2024 at \$10.45, due to the increase in the Ohio minimum wage:

1. Secretaries
2. Cafeteria workers
3. Educational assistants

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman, -Ayes-Motion Carried.

**Indiana Trip-HS Girls' Basketball-Student Bus**

Motion by Mrs. Berry, seconded by Mrs. Stephens, to approve a student bus field trip to Indiana on December 29, 2023 for the High School Girls' Basketball team trip to Indiana to play at the famous Hoosier Gym.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman, -Ayes-Motion carried

**Donation**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the donation to the Jay Allen Jr. Scholarship fund of \$6,500.00. The fund was created by Mr. & Mrs. Jay Allen in honor of their late son, Jay Allen Jr.

Roll Call: Stephens, Mickel, Berry, Vondrasek, Chapman, -Ayes—Motion Carried.

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**Donations Cont'd**

Motion by Mrs. Berry, seconded by Mr. Mickel, to approve the following donations by area residents through DonorsChoose to the benefit of Mrs. Mijavec's kindergarten classroom:

- 1. Classroom Alphabet and Storytime Rug for \$564.00
- 2. Popping Through the Alphabet for \$165.00
- 3. Stools Are Cool Seating for \$181.00

Roll Call: Berry, Mickel, Stephens, Vondrasek, Chapman, -Ayes-Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to adjourn this special meeting at 7:20 p.m.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes—Motion Carried.

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer