Held at Bristol **Organizational Meeting** **January 7, 2026**

Treasurer Megan Titus, administered the oath of office to newly elected board members Candy Bemus and Don Mickel at 5:25 p.m.

The President Pro Tem Kristina Stephens called the organizational meeting to order at 5:30 p.m. on January 7, 2026.

The roll call was as follows:
Bemus-Present
Bilas-Present
Mickel-Present
Vondrasek-Present
Stephens-Present

Board President
Motion by Mr. Bilas, seconded by Mr. Mickel, to open and place nominations for the office of Board President.
Roll Call: Bilas, Mickel, Bemus, Vondrasek, Stephens-Ayes—Motion carried.

Nominations: Kristina Stephens (Motion by Mickel, seconded by Vondrasek)

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to close nominations for the office of Board President.
Roll Call: Bilas, Vondrasek, Bemus, Mickel, Stephens-Ayes-Motion carried.

Vote:	Bemus:	Stephens
	Bilas:	Stephens
	Mickel :	Stephens
	Stephens:	Stephens
	Vondrasek:	Stephens

Motion by Mr. Mickel, seconded by Mr. Bilas to appoint **Kristina Stephens** as Board President.
Roll Call: Mickel, Bilas, Bemus, Vondrasek, Stephens-Ayes—Motion carried.

The newly appointed President, Kristina Stephens, presided over the remainder of the meeting.

Board Vice-President
Motion by Mrs. Vondrasek, seconded by Mr. Bilas to open and place nominations for the office of Board Vice-President.
Roll Call: Vondrasek, Bilas, Bemus, Mickel, Stephens-Ayes-Motion carried.

Nominations: Jared Bilas (Motion by Vondrasek, seconded by Bemus)

Motion by Mr. Mickel, seconded by Mr. Bilas to close nominations for the office of Board Vice-President.
Roll Call: Mickel, Bilas, Bemus, Vondrasek, Stephens-Ayes-Motion carried.

Vote:	Bemus:	Bilas
	Bilas:	Bilas
	Mickel:	Bilas
	Stephens:	Bilas
	Vondrasek:	Bilas

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Board Vice-President Cont'd
Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to appoint **Jared Bilas** as Board Vice-President.
Roll Call: Mickel, Vondrasek, Bemus, Bilas, Stephen -Ayes—Motion carried.

Board Meeting Dates
Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to establish the dates and times for regular meetings as the 2nd Wednesday of the month at 6:00 p.m. for 2026 in the Bristol Elementary Building (see dates below with marked exceptions):

January 7, 2026 (exception)	February 11, 2026	March 11, 2026
April 8, 2026	May 13, 2026	June 24, 2026 (exception)
August 17, 2026 5 p.m. (exception)	September 9, 2026	October 14, 2026
November 11, 2026	December 9, 2026	

Roll Call: Vondrasek, Bilas, Bemus, Mickel, Stephens-Ayes-Motion carried.

Board Member Compensation
Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to authorize board member compensation at $100.00 per meeting to a maximum of 12 meetings in calendar year 2026.
Roll Call: Bilas, Vondrasek, Bemus, Mickel, Stephens-Ayes-Motion carried.

Service Fund
Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to establish a service fund of $1,000 for expenses incurred by Board members in their duty as board members.
Roll Call: Mickel, Vondrasek, Bemus, Bilas, Stephens-Ayes-Motion carried.

Purchasing Agent
Motion by Mrs. Vondrasek, seconded by Mr. Mickel to appoint the Superintendent as purchasing agent for the District.
Roll Call: Vondrasek, Mickel, Bemus, Bilas, Stephens-Ayes-Motion carried.

Federal Programs
Motion by Mrs. Vondrasek, seconded by Mrs. Bemus, to authorize the Superintendent or designee to administer all federal programs in compliance with local, state, and federal regulations.
Roll Call: Vondrasek, Bemus, Bilas, Mickel, Stephens-Ayes-Motion carried.

Bills
Motion by Mr. Bilas, seconded by Mr. Mickel, to approve the Treasurer to pay bills when due and sign checks for all funds held by the District.
Roll Call: Bilas, Mickel, Bemus, Vondrasek, Stephens-Ayes-Motion carried.

Payroll
Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to approve the Treasurer to sign payroll checks in the calendar year 2026.
Roll Call: Vondrasek, Bilas, Bemus, Mickel, Stephens-Ayes-Motion carried.

Allocate Appropriations
Motion by Mr. Bilas, seconded by Mrs. Bemus, to authorize the Treasurer to allocate appropriations at the function and object level as necessary during the year not to exceed the legal level of controls and not to exceed the last certificate of estimated resources.
Roll Call: Bilas, Bemus, Mickel, Vondrasek, Stephens-Ayes-Motion carried.

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Bids
Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to authorize the Treasurer to advertise for bids as specified by law.
Roll Call: Bilas, Vondrasek, Bemus, Mickel, Stephens-Ayes-Motion carried.

Professional Meetings
Motion by Mr. Mickel, seconded by Mrs. Bemus, to authorize the Superintendent and Treasurer to attend professional meetings.
Roll Call: Mickel, Bemus, Bilas, Vondrasek, Stephens-Ayes-Motion carried.

Emergency Personnel
Motion by Mr. Mickel, seconded by Mrs. Bemus, to approve the following:

To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this authorization shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall commence on the date of the Organizational Meeting, January 7, 2026, and remain in effect through the Organizational Meeting in January of 2027.

Roll Call: Mickel, Bemus, Bilas, Vondrasek, Stephens-Ayes-Motion carried.

Motion by Mr. Bilas, seconded by Mrs. Vondrasek, to approve the following:

To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall commence on the date of the Organizational Meeting, January 7, 2026, and remain in effect through the Organizational Meeting in January of 2027.

Roll Call: Bilas, Vondrasek, Bemus, Mickel, Stephens-Ayes-Motion carried.

Tax Advances
Motion by Mr. Mickel, seconded by Mr. Bilas, to approve the Treasurer to seek tax advances from the Trumbull County Auditor for all collections in 2026.
Roll Call: Mickel, Bilas, Bemus, Vondrasek, Stephens-Ayes-Motion carried.

Mileage Reimbursement Rate
Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to set the mileage reimbursement rate for 2026 at the IRS approved rate ($0.725 cents per mile effective 1-1-2026).
Roll Call: Mickel, Vondrasek, Bemus, Bilas, Stephens-Ayes-Motion carried.

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Public Records Training-Designee
Motion by Mrs. Bemus, seconded by Mrs. Vondrasek, to appoint the Treasurer to attend an Attorney General approved public records training session as a designee on behalf of the Board of Education members.
Roll Call: Bemus, Vondrasek, Bilas, Mickel, Stephens-Ayes-Motion carried.

Legal Counsel
Motion by Mrs. Vondrasek, seconded by Mr. Bilas, to authorize Weston Hurd LLP, Squire Patton Boggs, and Pepple & Waggoner, Ltd. to act as legal counsel for opinions and general litigation.
Roll Call: Vondrasek, Bilas, Bemus, Mickel, Stephens-Ayes-Motion carried.

Inventory
Motion by Mr. Bilas, seconded by Mrs. Bemus, to discard or sell all textbooks, library books, equipment, and supplies held by the District due to age, condition, and/or being beyond repair.
Roll Call: Bilas, Bemus, Mickel, Vondrasek, Stephens-Ayes-Motion carried.

Committees
Committee appointments were made by Board President as follows:

Bemus:	Athletics, Student Liaison
Bilas:	Finance, Technical
Mickel:	Grounds, Safety & Security
Vondrasek:	TCTC, Public Relations
Stephens:	Extra-Curricular, Legislative

Motion by Mrs. Vondrasek, seconded by Mrs. Bemus, to adjourn this organizational meeting at 5:56 p.m.
Roll Call: Vondrasek, Bemus, Bilas, Mickel, Stephens-Ayes-Motion carried.

SIGNED:_____
President

_____
Date Approved

ATTESTED:_____
Treasurer