

# CLASSIFIED POSITION APPLICATION

## TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER



This application will be kept on file for two years after the application date.

Date of Application \_\_\_\_\_ Date Available for Work \_\_\_\_\_

Type of Application: Secretary \_\_\_\_\_ Educational Assistant/Attendant \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
 Last Name                                      First Name                                      Middle Name

\_\_\_\_\_  
 Present Address    Street                      City                      State                      Zip Code                                      Phone

### EDUCATION

	Elementary	High	College/ University	Graduate Professional
Name of School & Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree Describe course of study; or major/minor				
Describe specialized training, apprenticeship, skills and extracurricular activities				

### WORK EXPERIENCE

*List all employment experience placing most recent experience first. Include any military experience. Use an additional sheet if necessary. Exclude organization names that indicate race, color, religion, gender or national origin.*

<b>EMPLOYER</b>	<b>START DATE</b>	<b>FINAL DATE</b>	<b>WORK PERFORMED</b>
<b>ADDRESS</b>			<b>TELEPHONE</b>
<b>JOB TITLE</b>	<b>STARTING PAY</b> \$	<b>ENDING PAY</b> \$	<b>SUPERVISOR</b>
<b>REASON FOR LEAVING</b>			
<b>EMPLOYER</b>	<b>START DATE</b>	<b>FINAL DATE</b>	<b>WORK PERFORMED</b>
<b>ADDRESS</b>			<b>TELEPHONE</b>
<b>JOB TITLE</b>	<b>STARTING PAY</b> \$	<b>ENDING PAY</b> \$	<b>SUPERVISOR</b>
<b>REASON FOR LEAVING</b>			



# BACKGROUND INVESTIGATION & AFFIDAVIT

Read the following carefully and check the truthful response at the bottom of the page before signing and dating this affidavit.

As a potential candidate for employment in the Trumbull County Local Schools or at the Trumbull County Educational Service Center, you are hereby notified that a satisfactory federal and Ohio criminal records check is a precondition for employment.

If the criminal records check shows that you have been convicted of or plead guilty to any of the following, you will not be employed by a district. Likewise, if you fail or refuse to cooperate in a criminal records check, you will not be employed by a district. The specific criminal offenses that bar employment are:

- Murder or aggravated murder
- Voluntary or involuntary manslaughter
- Assault, felonious assault, aggravated assault
- Failure to provide proper care for functionally impaired person
- Aggravated menacing
- Patient abuse or neglect
- Felonious sexual penetration
- Kidnapping, abduction
- Child stealing or child enticement
- Rape
- Sexual battery
- Sexual imposition or gross sexual imposition
- Corruption of a minor
- Importuning
- Voyeurism
- Public indecency
- Prostitution or procuring prostitution
- Compelling or promoting prostitution
- Pandering obscenity and/or child pornography
- Disseminating matter harmful to juveniles
- Pandering any sexually oriented materials involving or depicting minors
- Use of minor in nudity-oriented materials/performance
- Robbery or burglary or aggravated robbery or burglary
- Unlawful abortion
- Endangering children
- Contributing to unruliness or delinquency of child
- Domestic violence
- Carrying concealed weapon
- Having weapon while under disability
- Discharging firearm at or into school or residence
- Corrupting another with drugs
- Trafficking in drugs
- Illegal manufacture of drugs or cultivation of marijuana
- Funding of drug or marijuana trafficking
- Illegal administration or distribution of anabolic steroids
- Drug possession other than a minor misdemeanor
- Placing harmful objects or substances in food
- Any other felony as per ORC 3319.31
- Any other offense of violence as per ORC 3319.31
- Any other theft offense as per ORC 3319.31
- Any other drug abuse offense not a minor misdemeanor

**Have you ever been convicted of or plead guilty to any violation above?**

NO  YES      If yes, submit a letter indicating the specific offense and when it occurred.

**Have you had any convictions for one of the above offenses expunged?**

NO  YES      If yes, submit a letter indicating the specific offense expunged and when it occurred.

My signature below authorizes the school district to conduct any investigation necessary to determine my qualifications for employment, and authorizes release of information in connection with this application. I certify that I have made true, correct and complete responses on this application, and that to do otherwise is reason not to employ or to discharge if I am employed by any district.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Trumbull County schools are equal opportunity employers.

# ADDITIONAL EMPLOYMENT BACKGROUND

<b>EMPLOYER</b>	<b>START DATE</b>	<b>FINAL DATE</b>	<b>WORK PERFORMED</b>
<b>ADDRESS</b>			<b>TELEPHONE</b>
<b>JOB TITLE</b>	<b>STARTING PAY</b> \$	<b>ENDING PAY</b> \$	<b>SUPERVISOR</b>
<b>REASON FOR LEAVING</b>			
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